

DRAFT – FOR APPROVAL AT 2017 MEETING

PARISH OF SANDERSTEAD

MINUTES OF THE VESTRY AND ANNUAL PAROCHIAL CHURCH MEETINGS

HELD ON 17th APRIL 2016 IN ST EDMUND'S CHURCH

Present: Canon Martin Greenfield (in the chair), Rev Susan Atkinson-Jones, Fr Grant Cohen, Rev Jeremy Groombridge and some 50 members.

Apologies: Formal apologies had been received from: Janet Heath, Corrie and Dick Hibberd, Penny Hinton, Gill Pates, Pat Seeley

Martin opened the meeting with prayer.

VESTRY MEETING

1. MINUTES OF THE 2015 MEETING (19/4/15)

The minutes were unanimously agreed as a true record. There were no matters arising.

2. ELECTION OF CHURCHWARDENS

Nominations for the eight churchwarden posts had been received from the respective Church Annual General Meetings. There being no other candidates, the following were declared to have been elected;

All Saints': Maria Linford, Lynne Davison
St Antony's: Gill Hanson, Linda Etheridge
St Edmund's: Gill Pates, Chris Babbs
St Mary's: Deborah Rastall, Sylvia Keats

3. THANKS TO CHURCHWARDENS

On behalf of all, Martin expressed many thanks to the wardens for all their hard work. Three of the 2015/16 wardens were standing down: David Chillman, Richard Wragg and Mike Whittaker, and particular thanks were extended to them for their service.

ANNUAL PAROCHIAL CHURCH MEETING

1. MINUTES OF THE 2015 MEETING (19/4/15)

The minutes were unanimously agreed as a true record.

2. MATTER ARISING

The 2015 meeting had re-appointed Bloomer Heaven as the auditor for the 2015 accounts. However, in the course of the year, the firm had been taken over. In accordance with professional standards, they were required to formally resign the account and re-apply under their new name of MHA MacIntyre Hudson. PCC Standing Committee had endorsed the appointment in October 2015.

3. ELECTORAL ROLLS OF THE PARISH

With many thanks to the Electoral Roll Officers for providing the information so efficiently, the secretary reported that the electoral rolls of the parish stood as follows:

All Saints' :	221	(224 at the 2015 APCM)	
St Antony's:	27	(27	")
St Edmund's:	34	(34	")
St Mary's :	114	(102	")
Total:	396	(387	")

4. RESULTS OF ELECTIONS AT CHURCH AGMS

The meeting noted the results of the elections at church AGMs, as set out in the agenda pack, subject to an update of the information provided in respect of All Saints' Deanery Synod representation and members of DCC [*revised version of the relevant paper attached*].

5. PARISH REPORT AND ACCOUNTS FOR 2015

5.1 Chris Babbs introduced the Report and asked if there were any comments or corrections. There were none.

5.2 Clive Christensen then took the meeting through the main points of the accounts, covering the following key points:

- The main items of income expenditure, and the fact that the parish as a whole showed a current account deficit for 2015.
- The effect this had had on our total funds.

- The nature of our physical and investment assets (Notes 13 & 14), and the fact that the latter were now held almost exclusively by All Saints', principally in respect of the Ann Herbert Legacy.
- The adjustment shown in the funds analysis (Note 18) was a technical issue which had subsequently been resolved by the auditor.

5.3 There were no further questions concerning the accounts.

5.4 Adoption of the Report and Accounts was proposed by Clive Christensen, seconded by Mary Courtney, and agreed unanimously.

6. APPOINTMENT OF THE AUDITOR AND INDEPENDENT EXAMINER FOR THE 2016 ACCOUNTS [Not 2015 as shown on the Agenda!]

6.1 Clive Christensen explained that under the rules which had previously applied, we had been able to employ Church and Charity Accounts Services (Mr Peter Saltiel) as independent examiner to look at the detail of the accounts but needed a "full service" auditor, now MHA MacIntyre Hudson, to complete the audit and provide the formal certificate. However, the Charity Commission had now changed the rules so that charities with an income of less than £1,000, 000 pa could appoint a firm such as Church and Charity Accounts Services to carry out the whole process. This would save us some £3,000 pa.

6.2 The appointment of Church and Charity Accounts Services (Mr Peter Saltiel) to carry out all examination and audit functions for the 2016 accounts was proposed by Clive Christensen, seconded by Kathleen Davies, and agreed unanimously.

6.3 The meeting expressed the heartfelt thanks and appreciation of the parish to Clive, who was standing down as PCC Treasurer, for his outstanding contribution in the role for over a decade.

7. CROYDON SOUTH DEANERY SYNOD REPORT

The meeting noted the report which had been circulated with the agenda pack.

8. QUESTIONS TO PARISH OFFICERS/AOB

No formal questions had been tabled. There was no Any Other Business

9. CONCLUSION

Martin reminded members of the 2016/17 PCC that the first meeting of the year was on 18/5/16 at All Saints'. The meeting then concluded with prayer and The Grace.

**PARISH OF SANDERSTEAD
PAROCHIAL CHURCH COUNCIL**

**RESOLUTION ON ROOFING AND STONEMWORK REPAIRS AT ALL SAINTS'-
PASSED 18/5/16**

On 11 February 2016, All Saints' DCC unanimously approved David Chillman's report and recommendation dated 9 January 2016 following the receipt of competitive building works tenders that covered the following scope of works to the Church building:

- 1. External Stonework Repairs*
- 2. Re-Roofing of the Pitched Tiled Roofs to the Nave, South Porch and Chancel (south facing slope)*
- 3. Removal of the Pebble-Dash Render to the Tower and Replacement with a Colour Washed Lime Render*
- 4. Overhaul and/or Replacement of Rainwater Gutters & Downpipes*

The report recommended acceptance of the lowest tender (of 3 received) from JSC Cooke Construction Ltd in the sum of £141,315.00 plus VAT. (The VAT will be reclaimable on these works of repair and maintenance).

As the tender was submitted in December 2015 and the works not due to commence until mid-September 2016, the price will need to be confirmed by the contractor nearer the time before any order is placed. The DCC accept the risk of a possible additional charge from Cooke to cover labour and material price increases due to unforeseen changes in market conditions and/or legislation since the tender was submitted.

The Church has adequate funds (from reserves and the Herbert Legacy) to cover the cost of the works.

Faculties from the Diocese have been obtained for the works.

It is the DCC's wish that the works proceed with Cooke and for the PCC as legal entity to ratify that decision such that an order can be placed.

PARISH OF SANDERSTEAD

PAROCHIAL CHURCH COUNCIL

RESOLUTION ON MOBILE TELEPHONE EQUIPMENT AT ALL SAINTS'-

PASSED 18/5/16

"On 3 July 2014, QS4 (the equipment installers for Vodafone) wrote to the PCC requesting a change to the contract for the mobile phone installation in All Saints' Church to allow a sub-licence to CTIL (a joint venture company set up between Vodafone and O₂ to manage the telecommunication infrastructure. The original agreement was for 20 years, commencing in 2008.

David Chillman, having used the professional negotiation services of an independent skilled valuation surveyor, prepared a report dated 7 April 2016 for the DCC recommending acceptance of finally agreed (and better) financial terms for the Church for alterations to the licence. The All Saints' DCC unanimously approved the report at its meeting on 19 April 2016.

In association with the changes to the licence, the operators intend to replace the existing equipment and antennae in the Church Tower. This has been investigated with satisfactory checks on the Church's structure and assurances on public safety issues. The operator will however need to obtain Diocesan approval for the works before it can be carried out.

The change to the licence involves no cost to All Saints' Church; the valuation surveyor's fee for negotiations will be paid for by QS4 . The Church will actually receive an enhanced rental from the operator backdated to 2013 plus a one-off disturbance fee.

It is All Saints DCC's wish that David Chillman's report of the 7 April 2016 be ratified by the PCC as legal entity for the original Vodafone contract and that a licence change be granted to allow CTIL to manage the telecommunications equipment."

CHURCHES' PROJECT TO PROVIDE ACCOMMODATION FOR HOMELESS REFUGEES

In the London of 2016 there are thousands of destitute migrants who find themselves in limbo without any financial support or ability to return home. They are excluded from welfare benefits and local authority assistance.

At the same time, they may have a strong case which has been badly handled. They may be migrant women, sometimes with children, fleeing from abusive and violent partners but unable to access a refuge.

They may also be economic migrants who have been studying or working in the UK for a number of years, but have not had their visas extended despite having a strong case to remain.

The project is to find people with a spare room which could be offered to a destitute migrant. Information is available from the Project Coordinator at Housing Justice on 07827 947 016/07583 009 720 (or email at hosting@housingjustice.org.uk) and/or book a place via email at the next information evening, which is 6.00-8.00 pm on June 13th 2016 at Praxis, Pott Street, London E2 0EF (refreshments provided). (Nearest Tube: Bethnal Green (Central Line))